

Maintenance Report 23/24

This has been another busy year for the maintenance team, with many routine tasks undertaken, the following is a summary of the main tasks completed.

- In January specification and tender documents were issued to three local companies for the work of insulating the East (road elevation) wall. The lowest price was quoted by English Settlements, who were responsible for the previous insulation work on the South gable end. This project will hopefully commence early next year.
- Following two unfortunate incidents when hall heaters were accidentally left on overnight, electrical timer switches have now been fitted to all IR and fan heaters which will automatically switch off after a maximum of 4 hours.
- A grant of £1000 received from the Parish Council was used to install new external LED low energy lighting. These new lights have a higher illumination level than those replaced and are sensor controlled. This will further reduce energy consumption and improve safety in the car park area, and hall security.
- The 5 yearly inspection and testing of the hall electrical installation was carried out and minor issues were rectified.
- In addition to the 5 yearly testing, the bi-annual check of all village hall portable electrical appliances was also completed.
- Signs have been installed to indicate disabled parking at the rear of the hall. It is planned to use a road paint to clearly mark the allocated parking area.
- The first annual maintenance check was carried out on the automatic door for the rear disabled entrance. A maintenance / service contract has been set up with the equipment manufacturer, this will ensure compliance with regulations and best practice.
- It is planned to engage a specialist company to carry out an Asbestos survey to determine whether there is any of this material present with-in the fabric of the building. This survey is likely to cost in the region of £500 but required to address our responsibility as outlined in the H&S guidelines.

- The hall heat pumps continue to show reduced electrical energy consumption. The heat pump installer is based in the Shrewsbury area, and we are currently investigating whether there are local specialists who can carry out maintenance and servicing of system. The main hall heat pumps have been configured to allow remote on/off control, this allows the heating system to be switched on prior to events taking place insuring the hall is up to temperature.
- The first annual maintenance check of the CCTV system will be carried out in June.

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