

**MINUTES OF EATON BISHOP VILLAGE HALL MANAGEMENT COMMITTEE
MEETING HELD ON MONDAY 10TH MARCH 2025 AT 2.00PM IN THE VILLAGE
HALL**

PRESENT: Tim Coleman (Chair) TC
Moe Netting (Secretary) MN
Eileen Sims (Treasurer) ES
Meryl Cain (Social Media and Marketing) MC
Phil Davies (Caretaker and Maintenance Team) PD
Ricky Lambeth (Maintenance Team) RL
Mick Netting (Vice Chair and Maintenance Team) MDN
Mary Kimber (TeamEB/PCC Representative)

WELCOME

TC welcomed everyone to the meeting.

APOLOGIES FOR ABSENCE

David Darts and Clive Harper had sent apologies.

MINUTES OF THE PREVIOUS MEETING

Everyone confirmed they had received a copy of the Minutes from the last general meeting and these were a correct record of the meeting. The Minutes were duly signed by the Chair.

MATTERS ARISING

There were no matters arising.

FINANCIAL UPDATE

ES presented the financial report. The current bank balance stood at £35,640.92. The total income was £31,754.46 with expenditure of £30,626.78 for the financial year to date. £495.23 interest had been accrued. It was pointed out by ES and RL that the electricity bill had not been paid, despite numerous attempts to do so, since October when the smart meter was installed. RL had been unable to upload the meter reading and there was a general confusion as to when this would be rectified. It was suggested that an interim payment be made but it was felt that this might confuse the issue even further. A record was being kept of how much electricity was being used. ES had sent a request to HSBC to increase the maximum amount that could be paid from the Hall account per day. This would resolve any problems when paying larger bills eg building works. MN said that she had not received notification from HSBC for her signature but she would check her junk mail.

ACTION MN

MAINTENANCE UPDATE

MDN presented the maintenance report. The two faulty outside light fittings had been replaced and a credit note obtained from the suppliers. The new lights had lower power and light levels with the sensing distance reduced. MDN had spoken to Gary (the Hall's immediate neighbour) and he had no complaints so far. PD would speak to Richard who had initially complained about the lights. RL said that during the recent Curry and Quiz one of the outside lights had been flashing on and off. It was thought that possibly movement in the Hall might have triggered this and once the blinds were fitted hopefully this would stop. MDN confirmed that installation of the blinds would be another two weeks.

Record Invoice – After many telephone conversations MDN confirmed that a credit note had finally been received for the recent service and the Hall's account with the company was clear. Record had originally made two separate charges, one for the repair and one for a service both carried out during the same visit. The next service was due on September 25th.

At the last meeting the Team agreed that the next priority was improving the Hall floor. RL pointed out that advice received from David (Builder) was not to use an industrial sander due to the unevenness of the floor. This could result in damaging the boards. It was agreed to ask David for a quote for this work.

PD raised the question of the damp and mould in the toilets. RL pointed out that this was also present in the cupboards in the kitchen. It was agreed that the cause of the mould needed to be determined before carrying out any remedial work. A suggestion was made to contact a specialist company. This would be discussed at the next Maintenance Meeting.

MDN informed the meeting that there were various minor outstanding tasks to be carried out. TC thought it would be beneficial to have a programme for this work. Also the fire risk assessment needed to be updated. MDN raised the question of another litter pick and as he was away asked if anybody else would organise this in his absence. MK pointed out that Madley School had been in the village recently carrying out a litter pick. TC queried if the PC had been involved with this and had a letter of thanks been sent? PD would check with the PC. TC requested that the garden be included in any future Maintenance Team meeting.

ACTION PD AND MAINTENANCE TEAM

REQUEST TO ALLOW PCC TO RECEIVE 100% PROFIT FROM NEXT CURRY AND QUIZ

The Church had recently had work carried out on the boiler and this had resulted in a large bill. The PCC also needed new chairs for the Church. The PCC was struggling to find the money for this and MK requested that the profit from the next one, possibly two, curry and quiz events be given to the Church only. ES queried if the PCC had a contingency fund. MK confirmed that this had already been used

up. The work on the Church had used up more of the Church funds than originally budgeted for. She also confirmed that they had approached the Diocese but no financial support was forthcoming. MC suggested asking the 100 club members to forgo their prize money for one month but MK pointed out that this would mean contacting 100 people and wasn't really feasible. TC felt that the PCC would have to hire the Hall and pay the usual hiring costs for their Curry and Quiz events otherwise it would be unfair on other regular users. The earliest date for the next Curry and Quiz would be the 17th of May. It was agreed that the Hall would forgo their portion of the profits, but still offer to help with the event, for a maximum of two quizzes only. Any advertising would have to indicate that the profits were going to the Church alone.

SUBSIDISED COACH TRIP

The venue had been changed to Barry Island on the 7th of April. TC said he would distribute the forms at the next coffee morning. MN agreed to contact Brenda from the Market as she had joined the trips in the past.

ACTION TC AND MN

TEAM EB PROGRAMME FOR 2025

MK informed the meeting that unfortunately there were very few members of Team EB left and for this reason it had been very difficult to put together a Programme for 2025. It was hoped to have another Duck Race at some time in the future.

ANY OTHER BUSINESS

Heating Programme and the Calendar – RL pointed out that it was important to keep the calendar up to date as he programmed the heating from this. On occasion he was aware the heating had been turned on but the calendar did not show anything happening in the Hall. MC pointed out that she did not put anything on the calendar and MN only when the Bookings Co-ordinator was away. ES said she does not always receive notification of bookings and had to rely on the people involved contacting with their payment.

At this point TC informed the meeting that Catriona Lambeth had offered to take on the role of Treasurer when ES stood down after the next Annual General Meeting. This news was received enthusiastically by the Committee and a formal vote to propose Catriona as Treasurer would be taken at the next AGM.

DATE OF THE NEXT MEETING

To be confirmed.

Signed: _____

Date: _____